



WAY AHEAD SYLLABUS

BASIC LEVEL

Course Length: 32 hours
8 weeks

COURSE 1A: WAH 1 A

Course description: The Way Ahead Course targets speaking and listening skills through interactive student involvement in class activities. Because of this focus on oral communication, students primarily develop reading and writing skills through homework and/or lab assignments, such as vocabulary and grammar exercises, and reading comprehension activities. Students may be required to prepare short presentations and dialogues based on the lesson topics.

CCLS Academic Progress Policy: In order to maintain good academic standing, students must:

- Achieve a minimum weighted grade of 70
- Meet CCLS 80% attendance requirements

Class schedule: Mondays & Wednesdays or Tuesdays & Thursdays – 6:30pm – 8:30pm

Failure to meet these standards may result in probation measures.

Grading Policy:

Attendance.....	10%	Midterm Quiz & Final Written Exam...	35%
Participation.....	10%	Final Oral Exam.....	35%
Assignments.....	10%		

Course materials: To the Top 1 textbook (lessons 1 to 5), Workbook with online resources

Supplementary materials: Grammar Practice by Martin Jacobi (photocopiable exercises); <http://www.usingenglish.com/handouts>

Cultural insights: Activities to be scheduled by instructor to complement the syllabus.

Themes	Main Language Functions	Grammar Structures
<p>New in Town; At the Mall; At the Park; An Embarrassing Situation; Football Practice; A Photo; Morning or Evening; At Home; A Mountain of Stuff; Beware of the Dog; In a Parking Lot; At Mom’s Workplace; At a Clothing Store; A Short Visit; Saturday Afternoon; A Compliment</p>	<p>Going shopping; Describing things; Saying Good-bye; Expressing satisfaction or approval; Asking for and giving information about location; Talking about age; Giving additional information; Complimenting and accepting compliments; Asking for and offering food; Talking about activities in progress; Going shopping: Finding goods, understanding prices, paying and talking about money (bills); Understanding prices; Paying and talking about money; Asking and giving information about family; Asking for and telling time; Talking about possessions; Expressing surprise</p>	<p>Verb to BE - Present Simple (Affirmative, Negative, and Interrogative forms); Adverbs of place; Possessive Adjectives; Personal Pronouns; Demonstrative Pronouns; Articles (definite/indefinite); The English Alphabet; Cardinal Numbers (1 -12); Conjunctions; Possessive case with ‘S and (’); Question word: <i>whose; where is?; There is</i></p>



WAY AHEAD SYLLABUS

BASIC LEVEL

Course Length: 32 hours
8 weeks

COURSE 1B: WAH 1 B

Course description: The Way Ahead Course targets speaking and listening skills through interactive student involvement in class activities. Because of this focus on oral communication, students primarily develop reading and writing skills through homework and/or lab assignments, such as vocabulary and grammar exercises, and reading comprehension activities. Students may be required to prepare short presentations and dialogues based on the lesson topics.

CCLS Academic Progress Policy: In order to maintain good academic standing, students must:

- Achieve a minimum weighted grade of 70
- Meet CCLS 80% attendance requirements

Class schedule: Mondays & Wednesdays or Tuesdays & Thursdays – 6:30pm – 8:30pm

Failure to meet these standards may result in probation measures.

Grading Policy:

Attendance.....	10%	Midterm Quiz & Final Written Exam...	35%
Participation.....	10%	Final Oral Exam.....	35%
Assignments.....	10%		

Course materials: To the Top 1 textbook (lessons 6 to 10), Workbook with online resources

Supplementary materials: Grammar Practice by Martin Jacobi (photocopiable exercises); <http://www.usingenglish.com/handouts>

Cultural insights: Activities to be scheduled by instructor to complement the syllabus.

Themes	Main Language Functions	Grammar Structures
In the Hallway; A Backyard Barbecue; A Conceited Girl; Study Habits; Pricing at a Department Store; Paying; Families; In the Kitchen; A University Professor; At the Airport, before the Flight; Penpals; The Correct Time; Waiting for a Husband; In the Car; At Heathrow Airport, London; Exact Change	Giving additional information; Asking for and offering food; Complimenting and accepting compliments; Talking about activities in progress; Going shopping; Understanding prices; Paying and talking about money; Asking and giving information about family; Talking about time; Talking about possession; Introducing people; Expressing surprise; Starting a conversation	Plural of words ending in y; There are; Some and any; How much/How many; The English Alphabet; Cardinal Numbers; Verb to HAVE – Present Simple (Affirmative, negative, and interrogative forms); Cardinal numbers 13-100; Present Continuous (Affirmative, Negative, and Interrogative forms); <i>Any</i> and <i>no</i> ; Indefinite article <i>a/an</i>

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WAY AHEAD SYLLABUS

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Course Length: 32 hours
8 weeks

COURSE 2A: WAH 2A

Course description: The Way Ahead Course targets speaking and listening skills through interactive student involvement in class activities. Because of this focus on oral communication, students primarily develop reading and writing skills through homework and/or lab assignments, such as vocabulary and grammar exercises, and reading comprehension activities. Students may be required to prepare short presentations and dialogues based on the lesson topics.

Class schedule: Mondays & Wednesdays or Tuesdays & Thursdays – 6:30pm – 8:30pm

Grading Policy:

Attendance.....	10%	Midterm Quiz & Final Written Exam...	35%
Participation.....	10%	Final Oral Exam.....	35%
Assignments.....	10%		

CCLS Academic Progress Policy: In order to maintain good academic standing, students must:

- Achieve a minimum weighted grade of 70
- Meet CCLS 80% attendance requirements

Failure to meet these standards may result in probation measures.

Course materials: To the Top 2 textbook (lessons 1 to 5), Workbook with online resources

Supplementary materials: Grammar Practice by Martin Jacobi (photocopiable exercises); <http://www.usingenglish.com/handouts>

Cultural insights: Activities to be scheduled by instructor to complement the syllabus.

Themes	Main Language Functions	Main Grammar Structures
A Special Meal; Having Lunch; Giving Directions; At the Hotel Front Desk; Old Buddies; Thanksgiving Day; At a Club;_Doctors’ Hours; It Pays To Be Nice; A Talented Athlete; Leaving a Message; Sisters; A Favor; A Cab Ride; A Part-Time Job; Snacks; Leaving School	Talking about and expressing preferences; Giving opinions; Giving directions; Asking for suggestions; Talking about habitual actions/events; Talking about frequency and times; Talking about routine events; Asking and giving explanations; Describing abilities; Using the telephone; Taking and leaving a message; Talking about borrowing things; Talking about room numbers; Giving directions; Talking about habitual actions	Review the grammar topics of 1 A and 1 B; Ordinal numbers (1 st -10 th); Prepositions: <i>by, near, across</i> ; The Simple Present Tense: <i>What or Which?</i> ; Simple present (continued); Adverbs of frequency: <i>Always, usually, generally, never, often, and sometimes</i> ; The imperative; <i>Can; Also, too, and either</i> ; Numbers (101-500); Three-digit numbers; The present continuous tense versus the simple present tense

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WAY AHEAD SYLLABUS

BASIC LEVEL

Course Length: 32 hours
8 weeks

COURSE 2B: WAH 2B

Course description: The Way Ahead Course targets speaking and listening skills through interactive student involvement in class activities. Because of this focus on oral communication, students primarily develop reading and writing skills through homework and/or lab assignments, such as vocabulary and grammar exercises, and reading comprehension activities. Students may be required to prepare short presentations and dialogues based on the lesson topics.

Class schedule: Mondays & Wednesdays or Tuesdays & Thursdays – 6:30pm – 8:30pm

Grading Policy:

Attendance.....	10%	Midterm Quiz & Final Written Exam...	35%
Participation.....	10%	Final Oral Exam.....	35%
Assignments.....	10%		

CCLS Academic Progress Policy: In order to maintain good academic standing, students must:

- Achieve a minimum weighted grade of 70
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Course materials: To the Top 2 textbook (lessons 6 to 10), Workbook with online resources

Supplementary materials: Grammar Practice by Martin Jacobi (photocopiable exercises); <http://www.usingenglish.com/handouts>

Cultural insights: Activities to be scheduled by instructor to complement the syllabus.

Themes	Main Language Functions	Main Grammar Structures
Complaining; Shopping for Clothes; Spring; Summertime; Autumn Leaves; Winter; At a Coffee Shop; A Science Quiz; Book Lovers; Open until 2 p.m.; In an Elevator Lobby; Housecleaning Day; Almost Halloween	Expressing agreement; Talking about food or drink; Expressing disapproval; Talking about the future; Teasing; Saying good-bye; Going and talking about shopping; Talking about clothing sizes; Talking about trying on clothes; Making and accepting requests/suggestions; Offering and accepting something; Expressing an opinion; Asking for help; Talking about the weather; Offering food or drink; Ordering in a restaurant; Talking about temperature; Expressing approval; Talking about quantities; Saying dates and using ordinal numbers	Indefinite pronouns: <i>Something</i> and <i>anything</i> and <i>anything</i> and <i>nothing</i> ; The future with <i>going to</i> ; Using <i>some</i> and <i>something</i> in questions; Numbers 501-1,000; Using <i>any</i> and <i>anything</i> affirmative sentences; Ordinal numbers (11 th – 31 st); Dates

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WAY AHEAD SYLLABUS

BASIC LEVEL

Course Length: 32 hours
8 weeks

COURSE 3A: WAH 3A

Course description: The Way Ahead Course targets speaking and listening skills through interactive student involvement in class activities. Because of this focus on oral communication, students primarily develop reading and writing skills through homework and/or lab assignments, such as vocabulary and grammar exercises, and reading comprehension activities. Students may be required to prepare short presentations and dialogues based on the lesson topics.

Class schedule: Mondays & Wednesdays or Tuesdays & Thursdays – 6:30pm – 8:30pm

Grading Policy:

Attendance.....	10%	Midterm Quiz & Final Written Exam...	35%
Participation.....	10%	Final Oral Exam.....	35%
Assignments.....	10%		

CCLS Academic Progress Policy: In order to maintain good academic standing, students must:

- Achieve a minimum weighted grade of 70
- Meet CCLS 80% attendance requirements

Failure to meet these standards may result in probation measures.

Course materials: To the Top 3 textbook (lessons 1 to 5), Workbook with online resources

Supplementary materials: Grammar Practice by Martin Jacobi (photocopiable exercises); <http://www.usingenglish.com/handouts>

Cultural insights: Activities to be scheduled by instructor to complement the syllabus.

Themes	Main Language Functions	Main Grammar Structures
Ready for Lunch; The Report Card; The Ideal Dress; Help from Grandma; In the Checkout Line; Daydreaming; Snacks; In the Kitchen; Dad’s Decision; Helpful Classmates; Spring Break; Memories; Different Times; Dad’s Home Office; The Metropolitan Museum of Art; Last-minute Invitation	Making and accepting requests; Making suggestions; Making predictions; Agreeing; Using number expressions; Talking about cost; Emphasizing something to be considered; Asking for and giving opinions; Talking about sizes; Asking for and refusing permission; Talking about the past; Talking about addresses; Talking about accommodations; Referring to decades; Saying dates; Giving commands politely; Expressing encouragement	<i>What</i> or <i>Which</i> ; The simple present; Adverbs of frequency; Indefinite pronouns; <i>Also, too, and either</i> ; <i>Can</i> ; The future with <i>going to</i> ; Number expressions; Future with <i>will</i> ; Object Pronouns; Numbers (1,001 to 5,000); Past of verb <i>to be</i> ; There was and There were; Past tense-regular verbs

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WAY AHEAD SYLLABUS

BASIC LEVEL

Course Length: 32 hours
8 weeks

COURSE 3B: WAH 3B

Course description: The Way Ahead Course targets speaking and listening skills through interactive student involvement in class activities. Because of this focus on oral communication, students primarily develop reading and writing skills through homework and/or lab assignments, such as vocabulary and grammar exercises, and reading comprehension activities. Students may be required to prepare short presentations and dialogues based on the lesson topics.

Class schedule: Mondays & Wednesdays or Tuesdays & Thursdays – 6:30pm – 8:30pm

Grading Policy:

Attendance.....	10%	Midterm Quiz & Final Written Exam...	35%
Participation.....	10%	Final Oral Exam.....	35%
Assignments.....	10%		

CCLS Academic Progress Policy: In order to maintain good academic standing, students must:

- Achieve a minimum weighted grade of 70
- Meet CCLS 80% attendance requirements

Failure to meet these standards may result in probation measures.

Course materials: To the Top 3 textbook (lessons 6 to 10), Workbook with online resources

Supplementary materials: Grammar Practice by Martin Jacobi (photocopiable exercises); <http://www.usingenglish.com/handouts>

Cultural insights: Activities to be scheduled by instructor to complement the syllabus.

Themes	Main Language Functions	Main Grammar Structures
Bad Weather; At Accident at a Fast Food Restaurant; At the Vet’s Office; Swee-Sixteen Gifts; At a Bookstore; Organizing a Garage Sale; Winter Sky; At a Gas Station; Amusement Park; Brothers; No Hanging Out; Bedtime; Borrowing a Book; Checking the Newspaper	Talking about the weather; Understanding signs; Expressing satisfaction/dissatisfaction; Talking about weight/height; Giving information about location; Asking for additional information; Giving explanations/reasons; Suggesting possibilities; Offering to do something; Talking about health; Reporting what someone says; Talking about obligations; Talking about schedules	Order of adjectives- <i>color +material + noun</i> ; Past tense-irregular verbs; Plural of words ending in <i>-ch, -sh, -s, -x,</i> and <i>-z</i> ; <i>To say or to tell</i> ; <i>Must</i> ; Periods of time using <i>from...to</i> and <i>from...through</i>

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WAY AHEAD SYLLABUS

INTERMEDIATE LEVEL

Course Length: 32 hours
8 weeks

COURSE 4A: WAH 4A

Course description: The Way Ahead Course targets speaking and listening skills through interactive student involvement in class activities. Because of this focus on oral communication, students primarily develop reading and writing skills through homework and/or lab assignments, such as vocabulary and grammar exercises, and reading comprehension activities. Students may be required to prepare short presentations and dialogues based on the lesson topics.

Class schedule: Mondays & Wednesdays or Tuesdays & Thursdays – 6:30pm – 8:30pm

Grading Policy:

Attendance.....	10%	Midterm Quiz & Final Written Exam...	35%
Participation.....	10%	Final Oral Exam.....	35%
Assignments.....	10%		

CCLS Academic Progress Policy: In order to maintain good academic standing, students must:

- Achieve a minimum weighted grade of 70
- Meet CCLS 80% attendance requirements

Failure to meet these standards may result in probation measures.

Course materials: Password: Effective Communication 4 (lessons 1 to 6), Workbook with online resources

Supplementary materials: Grammar Practice by Martin Jacobi (photocopiable exercises); <http://www.usingenglish.com/handouts>

Cultural insights: Activities to be scheduled by instructor to complement the syllabus.

Themes	Main Language Functions	Main Grammar Structures
The Curfew; An Interruption; Puppy Love; Student Council Election; A Second Helping?; School Subjects; Ready to Get a Driver’s License; The Expert Driver; Playing on the Beach; An Accident at the Beach; In the Cafeteria; Severe Critic; The Science Fair; Occupied	Expressing dissatisfaction/approval/surprise; Negotiating; Expressing Opinions/preferences; Making demands; Talking about relationships; Talking about elections; Giving reasons; Offering, accepting and refusing food; Complementing/Praising; Making comparisons; Agreeing; Making suggestions; Stating intentions; Providing Information; Asking and answering questions; Explaining/Describing things; Giving a warning; Expressing support; Saying thanks; Talking about past events	Future with <i>will</i> ; Past tense-regular/irregular verbs; <i>Can, should, must</i> ; Object pronouns; <i>say or tell</i> ; <i>Who</i> -questions; Comparative /superlative form-adjectives of 1,2, and 3+ syllables; Irregular comparative/superlative forms (<i>better than, worse than, the best, the worst</i>); Past continuous; possessive pronouns

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WAY AHEAD SYLLABUS INTERMEDIATE LEVEL

Course Length: 32 hours
8 weeks

COURSE 4B: WAH 4B

Course description: The Way Ahead Course targets speaking and listening skills through interactive student involvement in class activities. Because of this focus on oral communication, students primarily develop reading and writing skills through homework and/or lab assignments, such as vocabulary and grammar exercises, and reading comprehension activities. Students may be required to prepare short presentations and dialogues based on the lesson topics.

Class schedule: Mondays & Wednesdays or Tuesdays & Thursdays – 6:30pm – 8:30pm

Grading Policy:

Attendance.....	10%	Midterm Quiz & Final Written Exam...	35%
Participation.....	10%	Final Oral Exam.....	35%
Assignments.....	10%		

CCLS Academic Progress Policy: In order to maintain good academic standing, students must:

- Achieve a minimum weighted grade of 70
- Meet CCLS 80% attendance requirements

Failure to meet these standards may result in probation measures.

Course materials: Password: Effective Communication 4 (lessons 7 to 12), Workbook with online resources

Supplementary materials: Grammar Practice by Martin Jacobi (photocopiable exercises); <http://www.usingenglish.com/handouts>

Cultural insights: Activities to be scheduled by instructor to complement the syllabus.

Themes	Main Language Functions	Main Grammar Structures
A Day at the Lake; Vacation Memories; Dad’s Girlfriend; Tongue-tied; In Trouble; Cool Tunes; A Jealous Brother; Complaining; After School Activities; Siblings; Upset; Switching Sides	Expressing praise; Clarifying a misunderstanding; Expressing a wish; Introducing people; Saying good-bye; Describing what happened; Ordering something to drink; Offering options; Confirming facts; Expressing delight; Expressing concern/consequences/disgust; Making suppositions; Giving advice	Possessive Pronouns (continued); <i>Could</i> ; <i>Would</i> ; <i>Have got</i> and <i>has got</i> ; <i>If + present...will</i> ; <i>If + past...would</i> ; <i>If I were...; If he/she/it were...</i>

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WAY AHEAD SYLLABUS INTERMEDIATE LEVEL

Course Length: 32 hours
8 weeks

COURSE 5A: WAH 5A

Course description: The Way Ahead Course targets speaking and listening skills through interactive student involvement in class activities. Because of this focus on oral communication, students primarily develop reading and writing skills through homework and/or lab assignments, such as vocabulary and grammar exercises, and reading comprehension activities. Students may be required to prepare short presentations and dialogues based on the lesson topics.

Class schedule: Mondays & Wednesdays or Tuesdays & Thursdays – 6:30pm – 8:30pm

Grading Policy:

Attendance.....	10%	Midterm Quiz & Final Written Exam...	35%
Participation.....	10%	Final Oral Exam.....	35%
Assignments.....	10%		

Course materials: Password: Effective Communication 5 (lessons 1 to 6), Workbook with online resources

Supplementary materials: Grammar Practice by Martin Jacobi (photocopiable exercises); <http://www.usingenglish.com/handouts>

Cultural insights: Activities to be scheduled by instructor to complement the syllabus.

CCLS Academic Progress Policy: In order to maintain good academic standing, students must:

- Achieve a minimum weighted grade of 70
- Meet CCLS 80% attendance requirements

Failure to meet these standards may result in probation measures.

Themes	Main Language Functions	Main Grammar Structures
An unexpected Gift; Customer Service; A Near Miss; A Broken Heart; A Cookout; Behind Schedule; At the Pool; A Bad Day; Getting a Promotion; Change of Plans; At a Movie Theater; Weather Forecast; At a Theme Park; At a Video Arcade; Going Camping; Traffic Report	Describing situations and different problems; Expressing reflexive actions; Expressing ideas and actions that occurred at an indefinite time in the past; Asking about and describing people’s skills; Asking about and expressing possibilities; Expressing possible future events and actions; Reporting events in the past; Describing the weather; Describing a road accident.	Review Grammar topics of courses 4A & 4B; Negative questions; Someone, Anyone, No one, Somebody, Anybody, Nobody; Present Perfect Tense; Reflexive Pronouns; Be able to (Affirmative, Negative, and Interrogative forms); May (Affirmative, Negative, and Interrogative forms); The Past Participle

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WAY AHEAD SYLLABUS INTERMEDIATE LEVEL

Course Length: 32 hours
8 weeks

COURSE 5B: WAH 5B

Course description: The Way Ahead Course targets speaking and listening skills through interactive student involvement in class activities. Because of this focus on oral communication, students primarily develop reading and writing skills through homework and/or lab assignments, such as vocabulary and grammar exercises, and reading comprehension activities. Students may be required to prepare short presentations and dialogues based on the lesson topics.

Class schedule: Mondays & Wednesdays or Tuesdays & Thursdays – 6:30pm – 8:30pm

Grading Policy:

Attendance.....	10%	Midterm Quiz & Final Written Exam...	35%
Participation.....	10%	Final Oral Exam.....	35%
Assignments.....	10%		

Course materials: Password: Effective Communication 5 textbook (lessons 7 to 12), Workbook with online resources

Supplementary materials: Grammar Practice by Martin Jacobi (photocopiable exercises); <http://www.usingenglish.com/handouts>

Cultural insights: Activities to be scheduled by instructor to complement the syllabus.

CCLS Academic Progress Policy: In order to maintain good academic standing, students must:

- Achieve a minimum weighted grade of 70
- Meet CCLS 80% attendance requirements

Failure to meet these standards may result in probation measures.

Themes	Main Language Functions	Main Grammar Structures
Checking in at a Hotel; Unemployed; An Awkward Experience; A Toothache; In the Women’s Department; At a Boutique; The Misplaced Ring; A Slip-up; TV Commercial (Entenmann’s); A Message; At the Doctor’s; Asking for Directions	Asking for and giving directions; Expressing ideas and actions that occurred at an indefinite time in the past; Expressing continuing actions; Expressing opinions; Requesting confirmation using questions; Giving advice; Expressing accomplishment; Identifying pieces of luggage; Describing symptoms; Discussing articles of clothing; Describing an awkward experience; Describing pain and identifying health problems; Giving information on food.	Present Perfect Tense; Simple Past x Present Perfect Tense; Reflexive Pronouns; Already x Yet; For x Since; Order of adjectives (size + color + material + noun); SOMEWHERE X ANYWHERE; ANYWHERE X NOWHERE.

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WAY AHEAD SYLLABUS

INTERMEDIATE LEVEL

Course Length: 32 hours
8 weeks

COURSE 6A: WAH 6A

Course description: The Way Ahead Course targets speaking and listening skills through interactive student involvement in class activities. Because of this focus on oral communication, students primarily develop reading and writing skills through homework and/or lab assignments, such as vocabulary and grammar exercises, and reading comprehension activities. Students may be required to prepare short presentations and dialogues based on the lesson topics.

Class schedule: Mondays & Wednesdays or Tuesdays & Thursdays – 6:30pm – 8:30pm

Grading Policy:

Attendance.....	10%	Midterm Quiz & Final Written Exam...	35%
Participation.....	10%	Final Oral Exam.....	35%
Assignments.....	10%		

Course materials: Password: Effective Communication 6 textbook (lessons 1 to 6), Workbook with online resources

Supplementary materials: Grammar Practice by Martin Jacobi (photocopiable exercises); <http://www.usingenglish.com/handouts>

Cultural insights: Activities to be scheduled by instructor to complement the syllabus.

CCLS Academic Progress Policy: In order to maintain good academic standing, students must:

- Achieve a minimum weighted grade of 70
- Meet CCLS 80% attendance requirements

Failure to meet these standards may result in probation measures.

Themes	Main Language Functions	Main Grammar Structures
Missing the Fun; At a Skateboard Ramp; At a Wildfire Park; Too Late; Gossip; Nomads; At a Railway Station; A Foreign Publication; A Study Group; First Things First; A Surfing Lesson; Special Delivery; A Frightening Program; Snoozing; The Piano Player	Talking about traffic; Talking about indefinite past events; Talking about recent actions/states; Asking for confirmation/permission/ advice; Giving advice; Denying permission; Talking about emotions; Expressing sympathy/disappointment; Commenting on a person’s health; Apologizing; Talking about locations; Asking for/receiving information about travel; Inquiring about the importance of something; Stating that something is not surprising; Expressing duration of time; Making a suggestion/assumption; Talking about possibility; Offering help; Talking about television programs; Talking about habitual actions	Negative questions; Reflexive pronouns; Indefinite pronouns; <i>May</i> ; Present Perfect; <i>Already</i> and <i>Yet</i> ; Past Perfect; <i>It takes</i> ; <i>It takes</i> + person; Present Perfect and <i>for</i> ; <i>It took</i> ; <i>It took</i> + person; <i>It will take</i> ; <i>It will take</i> + person; <i>Many</i> ; <i>A few</i> ; <i>By</i> + reflexive pronoun

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WAY AHEAD SYLLABUS

INTERMEDIATE LEVEL

Course Length: 32 hours
8 weeks

COURSE 6B: WAH 6B

Course description: The Way Ahead Course targets speaking and listening skills through interactive student involvement in class activities. Because of this focus on oral communication, students primarily develop reading and writing skills through homework and/or lab assignments, such as vocabulary and grammar exercises, and reading comprehension activities. Students may be required to prepare short presentations and dialogues based on the lesson topics.

CCLS Academic Progress Policy: In order to maintain good academic standing, students must:

- Achieve a minimum weighted grade of 70
- Meet CCLS 80% attendance requirements

Class schedule: Mondays & Wednesdays or Tuesdays & Thursdays – 6:30pm – 8:30pm

Failure to meet these standards may result in probation measures.

Grading Policy:

Attendance.....	10%	Midterm Quiz & Final Written Exam...	35%
Participation.....	10%	Final Oral Exam.....	35%
Assignments.....	10%		

Course materials: Password: Effective Communication 6 textbook (lessons 7 to 12), Workbook with online resources

Supplementary materials: Grammar Practice by Martin Jacobi (photocopiable exercises); <http://www.usingenglish.com/handouts>

Cultural insights: Activities to be scheduled by instructor to complement the syllabus.

Themes	Main Language Functions	Main Grammar Structures
Be Prepared; Paying a Compliment; Beating a Hasty Retreat; The New Girl; A Conflict of Interest; At a Ballpark; A Conversation at Breakfast; Environmentally Correct; Distracted; At the Dance; At a Party; Plans for the Weekend; A Big Mouth; A Zinger; The Clueless Student; Moving Day	Talking about possibility; Talking about the weather; Offering, accepting, refusing food; Complimenting and accepting compliments; Saying good-bye; Emphasizing a statement; Asking for advice; Expressing skepticism or doubt; Talking about past habitual actions; Talking about food and eating habits; Talking about the environment; Offering advice; Making an assumption; Expressing satisfaction; Acknowledging that something is true; Asking for confirmation; Apologizing; Describing location of things; Discussing a move or a trip	<i>Might; Much; A little; Using late, later, latest, and lately; Special verbs; Using do, does, did for emphasis; Used to; Must; Using like and alike; Preposition + verb + -ing; Tag questions</i>

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WAY AHEAD SYLLABUS

HIGH INTERMEDIATE LEVEL

Course Length: 32 hours
8 weeks

COURSE 7A: WAH 7A

Course description: The Way Ahead Course targets speaking and listening skills through interactive student involvement in class activities. Because of this focus on oral communication, students primarily develop reading and writing skills through homework and/or lab assignments, such as vocabulary and grammar exercises, and reading comprehension activities. Students may be required to prepare short presentations and dialogues based on the lesson topics.

Class schedule: Mondays & Wednesdays or Tuesdays & Thursdays – 6:30pm – 8:30pm

Grading Policy:

Attendance.....	10%	Midterm Quiz & Final Written Exam...	35%
Participation.....	10%	Final Oral Exam.....	35%
Assignments.....	10%		

CCLS Academic Progress Policy: In order to maintain good academic standing, students must:

- Achieve a minimum weighted grade of 70
- Meet CCLS 80% attendance requirements

Failure to meet these standards may result in probation measures.

Course materials: Password: Effective Communication 7 textbook (lessons 1 to 5), Workbook with online resources

Supplementary materials: Grammar Practice by Martin Jacobi (photocopiable exercises); <http://www.usingenglish.com/handouts>

Cultural insights: Activities to be scheduled by instructor to complement the syllabus.

Themes	Main Language Functions	Main Grammar Structures
A Rude Reply; Choices; Three Generations; Mom’s New Rule; An Annual Tradition; Bad Timing; New Year’s Resolutions; Stubborn; Hiding; Confused; At the Drive-Thru; At a Seafood Restaurant; At Home; Traveling the U.S.	Talking about feelings and attitudes; Discussing restaurant menu options; Asking for a favor; Making polite requests; Discussing habits; Talking about preferences and desires; Inquiring about a situation; Expressing frustration/doubt; Emphasizing a statement; Asking someone to be more decisive; Ordering food at a restaurant/drive-thru; Expressing likes and dislikes; Comparing prices; Talking about location/ placement of things	<i>It takes, It took, It will take</i> (+ person); <i>May, might, must</i> ; Preposition+verb+ <i>-ing</i> ; Tag questions; Verbs followed by the <i>-ing</i> form/infinitive; Present perfect continuous; Present perfect continuous for future time; <i>Would have</i> + past participle; <i>Either...or</i> ; <i>Neither...nor</i>

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WAY AHEAD SYLLABUS
HIGH INTERMEDIATE LEVEL

Course Length: 32 hours
8 weeks

COURSE 7B: WAH 7B

Course description: The Way Ahead Course targets speaking and listening skills through interactive student involvement in class activities. Because of this focus on oral communication, students primarily develop reading and writing skills through homework and/or lab assignments, such as vocabulary and grammar exercises, and reading comprehension activities. Students may be required to prepare short presentations and dialogues based on the lesson topics.

Class schedule: Mondays & Wednesdays or Tuesdays & Thursdays – 6:30pm – 8:30pm

Grading Policy:

Attendance.....	10%	Midterm Quiz & Final Written Exam...	35%
Participation.....	10%	Final Oral Exam.....	35%
Assignments.....	10%		

Course materials: Password: Effective Communication 7 (lessons 6 to 10), Workbook with online resources

Supplementary materials: Grammar Practice by Martin Jacobi (photocopiable exercises); <http://www.usingenglish.com/handouts>

Cultural insights: Activities to be scheduled by instructor to complement the syllabus.

CCLS Academic Progress Policy: In order to maintain good academic standing, students must:

- Achieve a minimum weighted grade of 70
- Meet CCLS 80% attendance requirements

Failure to meet these standards may result in probation measures.

Main Language Functions	Main Language Functions	Main Grammar Structures
An Awkward Situation; Extreme Sports; AAA (American Automobile Association); Buckle-Up, It's the Law; An Alternative Schedule; A Careless Kid; Summer Vacation; In Case of Emergency, Call 911; In a Hurry; An Embarrassing Situation	Narrating events; Talking about past events; Expressing a desire to know something; Talking about sports; Warning a person about something; Expressing admiration for a person's intelligence; Expressing agreement; Talking about lifestyles; Talking about communication; Talking about feelings; Making a strong recommendation; Expressing what one should or should not do; Expressing a hope	<i>Before and after</i> with the past perfect tense or the simple past; Using <i>who</i> and <i>that</i> ; <i>Remember vs. remind</i> ; Using <i>so</i> + special verbs; Using <i>-ing</i> form like a noun; <i>Had better</i> and <i>had better not</i>

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WAY AHEAD SYLLABUS
HIGH INTERMEDIATE LEVEL

Course Length: 32 hours
8 weeks

COURSE 8A: WAH 8A

Course description: The Way Ahead Course targets speaking and listening skills through interactive student involvement in class activities. Because of this focus on oral communication, students primarily develop reading and writing skills through homework and/or lab assignments, such as vocabulary and grammar exercises, and reading comprehension activities. Students may be required to prepare short presentations and dialogues based on the lesson topics.

Class schedule: Mondays & Wednesdays or Tuesdays & Thursdays – 6:30pm – 8:30pm

Grading Policy:

Attendance.....	10%	Midterm Quiz & Final Written Exam...	35%
Participation.....	10%	Final Oral Exam.....	35%
Assignments.....	10%		

CCLS Academic Progress Policy: In order to maintain good academic standing, students must:

- Achieve a minimum weighted grade of 70
- Meet CCLS 80% attendance requirements

Failure to meet these standards may result in probation measures.

Course materials: Password: Effective Communication 8 (lessons 1-5); Workbook with online resources

Supplementary materials: Grammar Practice by Martin Jacobi (photocopiable exercises); <http://www.usingenglish.com/handouts>

Cultural insights: Activities to be scheduled by instructor to complement the syllabus.

Themes	Main Language Functions	Grammar Structures
Help Wanted; A Bad Habit; Spacing Out; Gardening; At a Sidewalk Café; Nothing’s Private Anymore; American Culture; Abbreviations in Informal English; At a Café	Expressing disbelief to a person; Explaining the reason for taking an action; Selecting an option; Expressing opinions about habits; Talking about habitual actions; Talking about future plans; Reading and understanding a magazine article; Talking about and preparing for a camping trip; Talking about possibility and impossibility in the past; Expressing advice and criticism in the past	Present perfect continuous; <i>Had better</i> and <i>had better not</i> ; <i>Who</i> and <i>that</i> ; <i>Either...or</i> and <i>neither..nor</i> ; <i>So/neither/ either</i> and special verbs; Idioms; Verbs followed by the <i>-ing</i> form/infinitive; Suffix <i>-ly</i> , <i>-al</i> , <i>-er</i> ; Relative pronouns <i>whose</i> and <i>which</i> ; <i>Must have</i> + past participle; Future continuous; Prefix <i>un-</i> , <i>in-</i> , <i>dis-</i> ; <i>Could/should have</i> + past participle

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WAY AHEAD SYLLABUS HIGH INTERMEDIATE LEVEL

Course Length: 32 hours
8 weeks

COURSE 8B: WAH 8B

Course description: The Way Ahead Course targets speaking and listening skills through interactive student involvement in class activities. Because of this focus on oral communication, students primarily develop reading and writing skills through homework and/or lab assignments, such as vocabulary and grammar exercises, and reading comprehension activities. Students may be required to prepare short presentations and dialogues based on the lesson topics.

Class schedule: Mondays & Wednesdays or Tuesdays & Thursdays – 6:30pm – 8:30pm

Grading Policy:

Attendance.....	10%	Midterm Quiz & Final Written Exam...	35%
Participation.....	10%	Final Oral Exam.....	35%
Assignments.....	10%		

CCLS Academic Progress Policy: In order to maintain good academic standing, students must:

- Achieve a minimum weighted grade of 70
- Meet CCLS 80% attendance requirements

Failure to meet these standards may result in probation measures.

Course materials: Password: Effective Communication 8 (lessons 6 - 10), Workbook with online resources

Supplementary materials: Grammar Practice by Martin Jacobi (photocopiable exercises); <http://www.usingenglish.com/handouts>

Cultural insights: Activities to be scheduled by instructor to complement the syllabus.

Themes	Main Language Functions	Grammar Structures
In Need of a Favor; A Weekend to Remember; At International Arrivals; At the Check-in Counter; Signs; Winter Sports and Activities; New England; Hot Chocolate; The Art of Being a Teen; The House; An Ocean Voyage; Making Arrangements; Back Home; Telling Time;	Asking for a favor; Talking about a request; Explaining what something is about; Expressing a desire; Stating a warning; Giving advice; Expressing a wish; Talking about winter sports and leisure activities; Talking about life from the point-of-view of a teenager; Talking about travel; Talking about hotel arrangements and currency; Talking about a trip	<i>Might have</i> + past participle; <i>Do</i> and <i>Make</i> ; Present Subjunctive; The Prefix –IN and –DIS; Wish; Use of <i>may</i> in wishes; <i>Suffix –less, –ful</i> ; Prepositional phrases; Participial adjectives; Adverbs of place, manner, and time; Fixed expressions with <i>to make</i> and <i>to do</i>

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WAY AHEAD SYLLABUS

HIGH INTERMEDIATE LEVEL

Course Length: 32 hours
8 weeks

COURSE 9A: WAH 9A

Course description: The Way Ahead Course targets speaking and listening skills through interactive student involvement in class activities. Because of this focus on oral communication, students primarily develop reading and writing skills through homework and/or lab assignments, such as vocabulary and grammar exercises, and reading comprehension activities. Students may be required to prepare short presentations and dialogues based on the lesson topics.

Class schedule: Mondays & Wednesdays or Tuesdays & Thursdays – 6:30pm – 8:30pm

Grading Policy:

Attendance.....	10%	Midterm Quiz & Final Written Exam...	35%
Participation.....	10%	Final Oral Exam.....	35%
Assignments.....	10%		

Course materials: Password: Effective Communication 9 (lessons 1 to 5), Workbook with online resources

Supplementary materials: Grammar Practice by Martin Jacobi (photocopiable exercises); <http://www.usingenglish.com/handouts>

Cultural insights: Activities to be scheduled by instructor to complement the syllabus.

CCLS Academic Progress Policy: In order to maintain good academic standing, students must:

- Achieve a minimum weighted grade of 70
- Meet CCLS 80% attendance requirements

Failure to meet these standards may result in probation measures.

Themes	Main Language Functions	Main Grammar Structures
At the Juice Bar; Mystery Solved; Compass Points; A New Hairdo; Just Kidding; A Stomach Ache; Body Art; Bribery; A Difficult Decision; Texting Makes U Stupid; At a Show	Talking about possibility and impossibility in the past; Expressing a desire; Expressing concern/sympathy for others; Talking about past events; Talking about vacations; Focusing on accommodations and leisure activities; Talking about American’s cultural heritage and tourism industry; Expressing urgency; Greeting someone; Expressing disgust/negation; Talking about having things done; Persuading someone to do something for you; Talking about reading habits	<i>Could/must/should/would have</i> + past participle; <i>Wish</i> ; Collocations; Suffix <i>-able, -y, -ize</i> ; Causative form; Using <i>how come</i> ; Prefix <i>il-, im-, ir-, over-, -over</i> ; Verbs of perception followed by the infinitive without <i>to</i> or the <i>-ing</i> form; <i>Few</i>

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WAY AHEAD SYLLABUS HIGH INTERMEDIATE LEVEL

Course Length: 32 hours
8 weeks

COURSE 9B: WAH 9B

Course description: The Way Ahead Course targets speaking and listening skills through interactive student involvement in class activities. Because of this focus on oral communication, students primarily develop reading and writing skills through homework and/or lab assignments, such as vocabulary and grammar exercises, and reading comprehension activities. Students may be required to prepare short presentations and dialogues based on the lesson topics.

CCLS Academic Progress Policy: In order to maintain good academic standing, students must:

- Achieve a minimum weighted grade of 70
- Meet CCLS 80% attendance requirements

Class schedule: Mondays & Wednesdays or Tuesdays & Thursdays – 6:30pm – 8:30pm

Failure to meet these standards may result in probation measures.

Grading Policy:

Attendance.....	10%	Midterm Quiz & Final Written Exam...	35%
Participation.....	10%	Final Oral Exam.....	35%
Assignments.....	10%		

Course materials: Password: Effective Communication 9 (lessons 6 to 10), Workbook with online resources

Supplementary materials: Grammar Practice by Martin Jacobi (photocopiable exercises); <http://www.usingenglish.com/handouts>

Cultural insights: Activities to be scheduled by instructor to complement the syllabus.

Themes	Main Language Functions	Main Grammar Structures
Aboard an Aircraft; On Their Own; Domestic Crisis; Out of Gas; Talking about Position; Vermont; Disapproval; Agitated; Protesting; Searching for a Perfect Dress; Sometimes an Ending Is Just a Beginning	Making a polite request; Offering/ requesting assistance; Talking about airport pre-boarding procedures; Talking about rules, safety procedures and meal service during a flight; Apologizing informally; Talking about habitual refusal to do something; Talking about art; Talking about romantic relationships; Introducing an opinion; Talking about language acquisition; Offering congratulations/encouragement; Talking about the English language	Polite requests with <i>could</i> and <i>would</i> ; <i>Won't</i> and <i>wouldn't</i> for refusals; Using <i>since</i> ; Contractions; Using <i>whatever</i> ; <i>Help, let, make</i> someone do something; Using <i>either</i> or <i>neither</i> ; Collocations; Using <i>none</i>

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